

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1 CONTRACT ID CODE U		PAGE OF PAGES 1 14	
2 AMENDMENT/MODIFICATION NO P00005		3 EFFECTIVE DATE 04-Sep-2018		4 REQUISITION/PURCHASE REQ NO 1300486894		5 PROJECT NO (If applicable)	
6 ISSUED BY CDR NAWCWD CODE 254300D ATTN: [REDACTED] b6 1 ADMINISTRATION CIRCLE, STOP 1303 CH NA LAKE CA 93555-6108		CODE N68936		7 ADMINISTERED BY (If other than item 6) DCMA HUNTSVILLE 1040 RESEARCH BLVD SUITE 100 MADISON AL 35756-2040		CODE S0107A SCD: C	
8 NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) WYLE LABORATORIES, INC. [REDACTED] b6 345 BOB HEATH DR HUNTSVILLE AL 35896-2842				9A AMENDMENT OF SOLICITATION NO.			
				9B DATED (SEE ITEM 11)			
				X 10A MOD OF CONTRACT ORDER NO N68936-16-D-0036			
				X 10B DATED (SEE ITEM 13) 15-Sep-2016			
CODE 2B360		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS IT MODIFIES THE CONTRACT ORDER NO. AS DESCRIBED IN ITEM 14							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) 52.243-2, Changes, Cost-Reimbursement							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: [REDACTED] 182207 b6 1. Update Section C Paragraph 3.1.3 to include TOP SECRET as per required instructions.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) [REDACTED] / PRICING CONTRACTING OFFICER TEL: [REDACTED] b6 EMAIL: [REDACTED] b6			
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY [REDACTED] b6 (Signature of Contracting Officer)		16C. DATE SIGNED 04-Sep-2018	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified:

STATEMENT OF WORK

**STATEMENT OF WORK
FOR
NAVAL AIR TECHNICAL DATA AND ENGINEERING SERVICE CENTER (NATEC)
FOR
CONTRACTOR ENGINEERING TECHNICAL SERVICES (CETS) CONTRACTOR FIELD SERVICES
(CFS) TO SUPPORT CORROSION CONTROL ON VARIOUS WEAPON SYSTEMS AND EQUIPMENT
04 January 2016**

1.0 SCOPE

1.1 BACKGROUND: The Integrated Warfighter Support Services (IWSS) Division of the Naval Air Technical Data and Engineering Service Center (NATEC) provides Engineering Technical Services (ETS) in support of Naval Aviation weapons systems throughout their sustainment life-cycle. In addition to aircraft programs, NATEC is responsible for ETS services in support of all associated systems and equipment. The objective of ETS is to develop the technical skills and abilities of Navy and Marine Corps military and civilian personnel who are responsible for the operation and maintenance of their assigned aviation weapon system/program. Weapon system maintenance, along with maintenance on associated support equipment, is essential for its successful performance in a military role and is therefore indispensable for both current deployments and national security. It is essential that aircraft be mission-ready and able to perform their military tasking with the minimum possible failures or faults. Insufficiently trained military or civilian personnel exist within the Government to perform the necessary tasks, particularly those on new or modified systems.

1.2 SCOPE: NATEC, San Diego, CA requires Contractor Engineering Technical Services (CETS) Contractor Field Services (CFS) be provided to various Fleet shore activities for the purpose of informing, instructing, and training Navy, Marine Corps military and civilian personnel to be proficient in the prevention, inspection and treatment of corrosion. CFS technical expertise is categorized by Aviation Core Discipline Airframe (AF). This acquisition is for CFS type of Engineering Technical Services (ETS) in support of Corrosion Control on all associated aircraft listed in paragraph 3.2.3 of the SOW.

2.0 APPLICABLE DOCUMENTS.

The following documents are applicable to this SOW to the extent specified herein. Additional documents may be applicable and will be identified at the task order level.

NATECINST 12339.1 dtd 19 Mar 09 (or current series) – Navy Civilian Technical Specialist (NCTS) Qualifications and Examination Procedure

NATECINST 5400.1 dtd 21 Aug 06 (or current series) – ETS Administrative Management Manual

DoDINST 3020.41 dtd 3 Oct 05 (or current series) – Contractor Personnel Authorized to Accompany the U.S. Armed Forces

CNAFINST 4790.2 series – Naval Aviation Maintenance Program

3.0 REQUIREMENTS.

3.1 GENERAL REQUIREMENTS

3.1.1 Support Overview: The Contractor shall provide on-site and on-call technical and logistics support to Department of Defense (DoD) personnel relating to corrosion analysis and recommendations for changes and improvements to equipment, operation, maintenance, training, and failure mode analysis for weapon systems/equipment affected by corrosion.

3.1.2 Support Locations: The Contractor shall be assigned to a Permanent Duty Station (PDS) identified by Task Numbers in order to support local activities on a daily basis. PDS locations may include: New River, NC; Miramar, CA; McGuire, NJ; Cherry Point, NC; Atsugi, Japan; Mayport, FL; Kaneohe Bay, HI; Norfolk, VA; North Island, CA; MCAS Iwakuni Japan, Anderson AFB, Guam; Whidbey Island, WA; Lemoore, CA; North Island, CA; Camp Pendleton, CA; Pt Mugu, CA; Ft Worth, TX; Jacksonville, FL; Oceana, VA, Yuma, AZ and all other locations specified in Enclosure (1), Support Location Requirements. The Contractor may be required to temporarily travel to other activities within the following Navy and Marine Corps commands/organizations; all Naval Air Stations (NAS) and Marine Corps Air Stations (MCAS) and Facilities, Naval Air Systems Command Headquarters and activities, Navy and Marine Corps Type Command activities ashore and afloat, and Navy and Marine Corps forward deployed units and activities, which may include CONUS and OCONUS locations. Temporary Duty (TDY) from an assigned (permanent) duty station may be extensive and will be dependent upon the aircraft/systems supported by the Task Number work site. All TDY Travel shall be approved in writing via the Navy Technical Designation (NTD) letter and endorsement as a part of the NATEC Detachment Site Lead process in accordance with NATECINST 5400.1. Occasionally, the Government support requirement will necessitate relocating a Task from one PDS to another. Specific Task Numbers and their locations will be called out in each specific Task Order issued under the contract.

3.1.3 Security: The Contractor will perform work classified up to and including the **TOP SECRET** level in the performance of this contract. US citizenship and a SECRET security clearance are required of all contractor personnel. **TOP SECRET clearance may be required for personnel at certain locations as directed.** The contractor shall pre-clear new employees within 30 days of starting work and must obtain approval from the NATEC or NAVAIR Depot Security Officer. Security clearance requirements will be identified by Task Number on the Addendum to the Department of Defense Contract Security Classification Specification, DD Form 254, **and the contract.**

The contractor shall provide personnel with the appropriate personnel security clearance levels for the work to be performed. Access up to TOP SECRET information is required in the performance of this contract and shall be in accordance with the DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM), **incorporating change 2, 18 May 2016, applicable DoD personnel security regulations, and DoD Contract Security Classification Specification (DD Form 254) and the contract.** The contractor shall maintain sufficiently cleared personnel to perform the tasks required by this SOW IAW the DD Form 254 and the contract. All Contractor personnel shall possess the requisite security clearance, accesses, and need-to-know commensurate with the requirements of their position. All documentation required for security certification and visit request authorizations to attend classified meetings will be the responsibility of the Contractor. **Overarching contract security requirements, and Contractor access to classified information, shall be as specified in the basic DD Form 254. All contractor personnel with access to unclassified information systems, including e-mail, shall have at a minimum a favorable Tier 3 (T3) investigation.**

The Contractor shall notify the NATEC or NAVAIR Depot Security Manager upon notification of on-site Contractor support service personnel who have an investigation with an action pending, eligibility has been administratively withdrawn or pending, withdrawal of interim clearance eligibility, eligibility of no determination made, final denial or revocation of security clearance eligibility. Contractor personnel who are determined to be ineligible for Classified Material Information (CMI) access, or whose access is suspended, shall be removed immediately from sensitive duties and shall not be permitted to have access to CMI or any Controlled Unclassified Information (CUI). Contractor personnel who lose their eligibility for CMI or CUI access shall have their IT user accounts disabled immediately for IT systems that process CUI or CMI and will not have access to any federal government restricted areas, facilities or IT Systems.

Any cleared contractor employee employed by a DoD cleared contractor who's Cognizant Security Agency (CSA) is Defense Security Service and who conducts work on a federal installation, shall report to both the cognizant cleared contractor Facility Security Officer (FSO) and NATEC or NAVAIR Depot Security Manager any adverse information or circumstances of which they are aware pose a threat to the following: security of DoD personnel; contractor personnel; resources; classified or unclassified defense information; and anything that elevates the risk to the cleared contractor's proprietary information, intellectual property, and personnel. For further justification please refer to the National Industrial Security Program Operating Manual (NISPOM, DoD 5220.22-M) 1-302. On-site contractor support service personnel shall cooperate with any preliminary inquiries conducted by NATEC or NAVAIR Depot Security Manager regarding loss, compromise, or suspected compromise of classified information or inquiry into significant command security weaknesses. For reports of loss, compromise, or suspected compromise of classified information, and if the facility in which the cleared contractor employee is working at is located on a government installation, these reports shall be furnished to the CSA through the Commander or Head of the Host Installation – reference NISPOM DoD 5220.22-M 1-303.

The contractor shall comply with all security requirements for accessing any U.S. Government IT systems and/or networks and will have the appropriate background investigation and security clearance in accordance with personnel security guidelines. Contractors requiring a Common Access Card must meet the Office of Personnel Management credentialing standards. A favorably adjudicated National Agency Check with Inquiries (NACI) is the minimum investigation required for final credentialing determination for CAC. An interim credentialing determination can be made based on the results of a completed National Agency Check or an Federal Bureau of Investigation National Criminal History Check (fingerprint check), and submission of a request for investigation (NACI or greater). Contractors assigned to Critical Sensitive Information Technology (IT) level I (Privileged Access) duties will require a favorably completed and adjudicated SSBI or SSBI-PR. Contractors assigned to a Non Critical-Sensitive (NCS) IT Level II (Limited Privilege, Sensitive Information Access) duties will require a favorably completed and adjudicated National Agency Check with Local Agency and Credit Checks (NACLC). The contractor shall adhere to the Department of the Navy's information assurance program prescribed methodologies for the protection of information to support Department of Navy missions and will comply with local service/component command information assurance security directives, regulations, and standard operating procedures. If applicable, all contractor owned/operated classified information systems or networks will be certified/accruited/operated in accordance with the National Industrial Security Operating Manual (NISPOM) latest issue.

Contractors requiring access to federal installations shall obtain the appropriate base identification for all contractor personnel who make frequent visits to or perform work at government sites. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished identification badges while visiting or performing work on specific installation(s) with the exception of contractors working with aircraft or dangerous equipment when the identification could present a safety hazard. In this case, these contractors shall have the proper identification in their possession at all times. The contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials, Common Access Card (CAC), and any other secondary area access badges/identification for any employee who no longer requires access to the work site(s), upon separation, resignation, firing, completion or termination of the contract or expiration of base identification. The contractor shall ensure that all base identification passes to include CACs and any other secondary area access badges/identification issued to contractor employees are returned to the appropriate component issuing office.

Contractor employees shall comply with local base procedures for entry into federally controlled and restricted areas. If contractor employees require unescorted entry to controlled or restricted areas, the contractor shall comply with the federal installations Command Physical Security Plan and DoD personnel security program.

The Contractor shall implement and maintain security procedures and controls to prevent unauthorized disclosure of controlled unclassified and classified information and to control distribution of controlled unclassified and classified information in accordance with DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM), and SECNAV M-5510.36. The DOD Contract Security Classification Specification, DD Form 254 defines specific security requirements. All controlled unclassified technical information shall be appropriately

identified and marked as For Official Use Only in accordance with DODM 5200.01 (Information Security Program Manual) (Volume 4) and DOD 5400.7-R (Freedom of Information Act Regulation) (Chapter 3). All Contractor facilities shall provide an appropriate means of storage for controlled unclassified and classified documents, equipment, and materials in accordance with Operational Security (OPSEC) requirements. The Contractor shall not store or transmit CUI on personal IT systems or via personal e-mail.

For Official Use Only information generated and/or provided under this contract shall be marked and safeguarded as specified in DoDM 5200.01 (DoD Information Security Program: Controlled Unclassified Information (CUI)) Vol. 4 (enclosure 3 pages 11-18) available at http://www.dtic.mil/whs/directives/corres/pdf/520001_vol4.pdf and DoD 5400.7-R, Freedom of Information Program Chapter 3 (pages 31-42) available at <http://www.dtic.mil/whs/directives/corres/pdf/540007r.pdf>. The Contractor shall not store or transmit CUI on personal IT systems or via personal e-mail.

All controlled unclassified technical information shall be appropriately identified and marked with the following distribution statement:

Distribution Statement E: Distribution authorized to the DOD components only, Administrative or Operational Use, 3 December 2012. Other requests shall be referred to NATEC, Code 675410, NAS North Island, San Diego, CA 92135.

All technical documents that are determined to contain export-controlled technical data shall additionally be marked with the export controlled warning statement in accordance with the SECNAV Manual 5510.36.

3.1.4 Maintenance Level: The maintenance level supported by CETS under this contract is Organizational (O).

3.1.5 Objective: The objective of CFS is to develop the technical skills and abilities of military and civilian personnel of the Department of Defense responsible for preventing, inspecting and treating corrosion to the level of self-sufficiency.

3.1.6 Safety: The contractor shall emphasize safety precautions to be taken in all training and support provided. The Contractor shall comply with all established Naval Aviation Safety Rules and Regulations at all times.

3.1.7 Contractor Personnel: The Contractor shall provide qualified, skilled, and knowledgeable personnel to support all of the SOW tasks.

3.2 SUPPORTED PROGRAMS, DISCIPLINES, AND SYSTEMS/SUBSYSTEMS

3.2.1 Programs Supported: The Contractor shall be required to provide CETS for the prevention, inspection and treatment of corrosion on the aviation programs, systems and equipment listed in paragraph 3.2.3.

3.2.2 Disciplines Supported: Support as defined in paragraph 1.2 shall be provided to the aircraft systems, subsystems and associated systems and equipment, and in the disciplines specified in paragraph 3.2.3.

3.2.3 Systems/Subsystems Supported: While not all inclusive, the following is a list of the systems and subsystems common to the aircraft platforms and associated support equipment sustained under this contract. The systems/subsystems to be supported by each task will be selected from this list and identified in the specific Task Order. Systems and equipment (as applicable to the aircraft configuration) may include:

SYSTEM	NOMENCLATURE	WUC	DISCIPLINE	PLATFORM
11	AIRFRAME	11000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B

12	FUSELAGE COMPARTMENTS	12000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
13	ALIGHTING/LAUNCHING SYSTEM	13000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
14	FLIGHT CONTROLS	14000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
15	ROTARY WINGS	15000	AF	ROTARY ACFT
17	ESCAPE SYSTEMS	17000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
22	TURBOSHAFT ENGINES	22000	AF	FIXED WING PROP/ROTARY ACFT
23	TURBOJET ENGINES	23000	AF	F-18, EA-6B, AV-8B, F-35
24	AUXILIARY POWER SYSTEMS	24000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
26	HELICOPTER DRIVES/TRANSMISSIONS	26000	AF	ROTARY ACFT
27	TURBOFAN ENGINES	27000	AF	P-8
29	POWER PLANT INSTALLATION	29000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
41	AIR CONDITIONING/PRSRZ/ICE CONTROL/ENVIRONMENTAL CONTL SYS	41000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
42	ELEC PWR SPLY/DISTR/LIGHTING SYSTEMS	42000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
45	HYDRAULIC SYSTEMS	45000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
46	FUEL SYSTEMS	46000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
47	OXYGEN SYSTEMS	47000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B
48	ICE AND RAIN REMOVAL/PROTECTION SYSTEM	48000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-

				3,P-8,C-130,AV-8B,F-35,EA-6B
49	MISCELLANEOUS UTILITIES	49000	AF	F-18,H-60,E-2,C-2,H-1,H-53,V-22,P-3,P-8,C-130,AV-8B,F-35,EA-6B

3.3 TECHNICAL TRAINING

3.3.1 The Contractor shall provide technical training and briefings as stated in the following SOW sub-paragraphs. (CDRL A001)

3.3.1.1 The Contractor shall provide system-specific technical briefings to Navy, Marine Corps, and civilian personnel. (CDRL A002)

3.3.1.2 The Contractor shall provide on-site academic instruction and on-equipment proficiency training to Navy and Marine Corps personnel, Navy Engineering and Technical Services (NETS) Specialists, and other Government employees, on the prevention, inspection and treatment of corrosion on the aviation programs, systems and equipment listed in paragraph 3.2.3.

3.3.1.3 The Contractor shall assist, train, and demonstrate the best methods of prevention, inspection and treatment of corrosion.

3.3.1.4 The Contractor shall provide advice on supply support problems, and/or cross-reference of manufacturer-to-Navy part numbers.

3.3.1.5 The Contractor shall assist the NATEC Technical Coordinator (TC) or the NATEC Product Support Lead (PSL), in developing training plans and identifying corrosion control training programs, which will ensure Navy and Marine Corps personnel are trained to prevent, inspect and treat corrosion.

3.3.1.6 The Contractor shall utilize the Commander Naval Air Technical Training (CNATT) curricula, lessons and performance testing criteria when identified by the TC to provide training. The Contractor shall provide training completion feedback to the NATEC TC or the NATEC PSL (CDRL A003). Feedback shall include class rosters, test scores if applicable, and student course critiques. All training provided shall meet or exceed the Learning Objectives established by Navy Training System Plans (NTSPs) and CNATT. The Contractor shall participate in reviews of CNATT course material if required. The Contractor shall input the information into the Electronic Local Assist Request (ELAR) application within the Customer Response Management (CRM) database.

3.3.1.7 The Contractor shall provide prepared training materials to the Government in support of training required under this SOW to the program TC or PSL. The contractor shall provide digital copies of training materials for use by other ETS. The Contractor shall also supply necessary materials such as lesson guides, course outlines (curricula), training aids (handouts, drawings, PowerPoint slides, etc.), and tests (written and practical). (CDRL A003)

3.4 TECHNICAL ADVICE/SUPPORT

3.4.1 The Contractor shall provide technical assistance, advice, research and analysis as stated in the following SOW sub-paragraphs. Daily work will be documented in the CRM system. Documentation of deficiencies identified in any of the following tasks will be documented according to the current CNAFINST 4790.2 series Naval Aviation Maintenance Discrepancy Reporting Program (NAMDRP).

3.4.1.1 The Contractor shall provide advice on the identification of, and instruction on the use of special tools, handling equipment, and test equipment associated with and related to corrosion control.

3.4.1.2 The Contractor shall provide technical advice and assistance in accident investigations, failure data reports, and material deficiency reports.

3.4.1.3 The Contractor shall provide corrosion control information to operations and maintenance personnel.

3.4.1.4 The Contractor shall participate in Integrated Logistics Support (ILS) and Technical Working Group (TWG) meetings convened by the Government to provide corrosion control technical expertise and consultation services, to submit Fleet recommendations for changes to weapon systems/equipment corrosion control procedures.

3.4.1.5 The Contractor shall identify and analyze weapon systems/equipment corrosion control deficiencies. (CDRL A004)

3.4.1.6 The Contractor shall provide on-site technical support to operating units, commands and shore-based industrial activities to analyze and identify corrosion control discrepancies in maintenance procedures contained in the most current versions of technical manuals (TMs) for weapon systems/equipment; compare performance of actual weapon systems/equipment corrosion control procedures against the corrosion control procedures documented in these weapon systems/equipment TMs. The contractor shall, when required, evaluate and review Government Furnished Information (GFI) technical source data for corrosion control procedures/equipment, such as engineering drawings, engineering change proposals (ECPs), technical data packages (TDPs), maintenance plans, logistics support plans, Interim Manual Change Releases (IMCRs), and Interim Rapid Action Changes (IRACs), for technical accuracy and adequacy for incorporation into the applicable weapon systems/equipment operation and maintenance TMs. (CDRL A004)

3.4.1.7 The Contractor shall provide recommended changes to existing weapon systems/equipment corrosion control TMs in technical reports for use by the Government in preparing Technical Publications Deficiency Reports (TPDR). Technical Reports are entered into the ELAR application within the CRM database. (CDRL A004)

3.4.1.8 The Contractor shall perform evaluation of maintenance occurrences to the criteria identified in the weapon systems/equipment TMs to ensure conformance with weapon systems/equipment corrosion control objectives; determine the cause of weapon systems/equipment corrosion damage and other corrosion related problems and recommend corrective actions to the Government. (CDRL A004)

3.4.1.9 The Contractor shall perform on-site analysis of weapon systems/equipment corrosion control deficiencies/failures, in accordance with the requirements of appropriate TMs and provide advice on the development of resolutions. (CDRL A004)

3.4.1.10 The Contractor may be required to work or travel to sites which could include environments that are located at or near weapons magazine areas, flight decks, flight-line ramps, aircraft spots, combat zones, and weapon ready-service areas. The Contractor may be required to travel to activities within the following Navy and Marine Corps organizations/commands; all Naval Air Stations (NAS) and Marine Corps Air Stations (MCAS) and Facilities, Naval Air Systems Command Headquarters and activities, Navy and Marine Corps Type Command activities ashore and afloat, and Navy and Marine Corps forward deployed units. Contractors may be required to temporarily travel to other activities as necessitated by the country supported, in accordance with the established LOA. Travel is for the purpose of training, evaluating and inspecting weapon systems/equipment.

3.5 SPECIAL REQUIREMENTS

3.5.1 Ready for Tasking. The Contractor shall maintain an employee at each assigned Task PDS who is Ready For Tasking (RFT) to any worldwide location including hazardous duty and combat zone locations. RFT includes the following: an active passport with greater than 90 days until expiration, medically qualified to deploy using the medical standards contained in NATECINST 12339.1 as guidance; the financial means to deploy; family care plan as appropriate; and individual qualifications for encumbering the assigned task. The contractor is required to participate either directly or indirectly through a local NATEC Detachment Site Lead in data collection using the NATEC online management information system as the means to document RFT.

3.5.2 Documentation in Customer Relationship Management (CRM)

The contractor employee is required to capture and maintain CRM data in the NATEC ELAR system. In order to meet both of these requirements, the contractor employee is required to hold an active account on the NATEC Web Site and maintain a current account on the ELAR Remedy server. The NATEC CRM, Web Site, and ELAR/Remedy are accessed with the assistance of NATEC detachment personnel.

3.5.3 Government Issued Credentials. The Contractor shall ensure employees return to the local or the assigned NATEC Site Lead, all Government issued credentials, such as Common Access Cards (CAC) and/or other ID cards, NTD letters and all endorsements thereto upon exiting task.

3.5.4 Daily Action Reporting. The Contractor shall report completion of daily support actions using the NATEC ELAR or other CRM application currently in use by the Government within 10 days of the event, trip, end-of-month, or project completion. (Note: Completion of ELAR tickets associated with daily local activities shall be completed daily.)

3.5.5 Certificate of Service (COS). The Contractor shall forward a signed copy of a completed Certificate of Service (COS) for each Task PDS to the Technical Assistant (TA) (Site Lead) for their review and signature within three workdays after the end of each month. The TA shall forward the signed COS to the COR. A copy of the COS form is provided in Attachment 1 (Contractor Surveillance Plan) of the contract.

3.5.6 Progress/Status/Cost Report.

3.5.6.1 The Contractor shall prepare and submit a monthly Performance and Cost Report to the COR and the Contracting Officer. (CDRL A005)

3.5.6.2 The Contractor shall provide a Progress and Status Report as a supplement to each Standard Form 1034 presented for payment in accordance with the contract's Clause 5252.242-9517. If travel was performed, the Progress and Status Report shall provide the Navy Technician Designation (NTD) letters for each individual who performed travel and a copy of all of the receipts for commercial carrier tickets, lodging receipts, car rental receipts, and all other travel expenses that occurred.

4.0 REPORTS AND DELIVERABLES

4.1 The Contractor shall provide the following Contract Data Requirement Lists (CDRLs) in accordance with the SOW and CDRL requirements:

CDRL#	Subject
A001	Training Materials
A002	Briefing Materials
A003	Course Conduct Information Package
A004	Failure Summary and Analysis Report
A005	Performance and Cost Report

5.0 Labor Categories

Minimum personnel experience and education levels for this SOW shall be as follows:

Labor Category	Qualifications
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Equipment Specialist/CETS	<p>Education: High School diploma or GED; AND Technical Training in a RELEVANT TECHNICAL FIELD</p> <p>Optional sources include:</p> <ul style="list-style-type: none"> - Navy "A" and/or "C" schools or service equivalent schools. - Accredited Vocational Education Institutions - OEM/Factory technical training programs related to the system(s)/equipment being supported <p>Background/Experience: At least five (5) years of practical (hands-on) experience within the past seven (7) years. Experience should be in direct support of the systems and/or equipment defined in the position. Two (2) years of this experience must have been at or above the military E5 level or the non-military equivalent. Non-military equivalent experience level is at or above senior journeyman level, Senior Electronics or Engineering Technician level, etc.</p>
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CONDITIONS OF CONTRACT

(a) Tasks hereunder which must be performed outside the Continental United States shall be subject to the provisions of OPNAV Instruction 5720.3D, and all other appropriate regulations, orders and instructions of the Secretary of the Navy, the Department of the Navy, or the Department of Defense. The Contractor shall instruct each representative to familiarize himself with the provisions contained in the aforementioned documents. Requests for certificates of identification and other credentials for Contractor representatives shall be made in accordance with said documents.

(b) The Government shall have the right hereunder to order delivery of services for performance of tasks in areas which have been designated by the Department of Defense as subject to hostile fire, or at locations where the Contractor representative is subject to actual hostile fire as established and defined by current Department of Defense Directives. In the event of a deployment to a hostile or danger area that has been designated as such by the Department of State, compensation for danger pay will be in accordance with the rates and time periods established in the Department of State Index and applied to the salary of the representative.

(c) Contractor representatives assigned to perform tasks hereunder at locations outside the Continental United States shall be accredited to the United States Navy, shall be given proper credentials and identification cards and shall be subject to such regulations as have been or may hereafter be issued by the United States Government regarding Contractor representatives serving with the United States Armed Forces in foreign theaters of operation.

(d) To avoid unnecessary delays at the port of embarkation, the Contractor is responsible for ensuring that personnel designated to perform under this contract have the proper security clearance, passports and visas and have met the immunization requirements for the area to which they are assigned. Contractor personnel reporting for overseas assignments without the proper passport, visa, security clearance and/or inoculations are not considered to be fully qualified to perform their assignments.

(e) With respect to Contractor representatives not accompanied by dependents, Government quarters, if available, shall be utilized on overseas assignments (that are outside of the continental United States). Whether or not such quarters will be considered available shall be determined in accordance with the criteria set forth below:

(i) Government quarters shall be considered available if accommodations suitable for a Commissioned officer are assigned.

(ii) The Government shall have six (6) weeks after the reporting date of an employee to assign accommodations suitable for a commissioned officer, in the event such accommodations are not assigned within the said (6) weeks, Government Quarters shall be considered unavailable.

(iii) In the event Government Quarters are made available after an employee has been utilizing commercial quarters for a period of six (6) weeks or more after the reporting date, the employee may elect to utilize such Government quarters, however, utilization of Government Quarters is not mandatory.

(iv) Notwithstanding (i) and (ii) above, in the event of occupancy of any Government quarters requested by an employee, the said Government quarters shall be considered adequate and available.

(v) Notwithstanding (i) and (ii) above, in the event of voluntary occupancy by an employee of furnished Government quarters for a period in excess of six (6) weeks, the said quarters shall be considered adequate and available.

(vi) Quarters furnished while embarked in a naval vessel shall be considered adequate and available.

(f) The Contractor shall have the right to remove or replace his personnel assigned to perform tasks hereunder pursuant to any order for services and to substitute other qualified personnel in lieu thereof, provided that such removal or replacement shall not be due cause for a break in services being furnished or additional costs to the Government and that such removal or replacement shall have been brought to the attention of the Contracting Officer's Representative (COR). Any removals or replacements for the convenience of the Contractor, including time of travel and training costs for replacement personnel, shall be at the Contractor's expense. The Contractor shall notify the Contracting Officer and COR approximately thirty (30) days prior to such change so that orderly processing of task description letter and related security and administrative details may be accomplished. Removals and replacements of Contractor personnel including resignations and walking off the job shall be at the expense of the Contractor except when such removal or replacement is for reasons as follows:

(i) Employees whose removal or replacement is necessitated by circumstances beyond the control of the Contractor.

(ii) Employees removed as a result of an early task termination by the Government. An early task termination occurs when the Government decides to terminate performance of a task earlier than the performance end date specified on the task order. The Government will notify the contractor at least fifteen (15) days prior to the early termination of any task.

(iii) Removal or replacement of employees performing tasks hereunder who have been continuously performing tasks under this contract, or the immediate prior NATEC technical services contract for the same task, at a single location for a continuous period of thirty-six (36) or more consecutive months.

(g) Upon any finding of unsatisfactory performance of the task by the inspector designated hereunder, the Contracting Officer, may upon written notice of such findings to the Contractor, terminate the task in whole or in part. Any entitlement to reimbursement for services performed pursuant to any order for services hereunder shall cease upon receipt of such notice by the Contractor. In the event a finding of unsatisfactory performance of the task is based upon an act or acts by Contractor employee or employees that, are unlawful; in violation of Government regulations, or that constitute habits or traits of character which are prejudicial to good order and discipline, the Contractor shall be permitted to replace such employee or employees or may be directed to do so depending upon the severity of the situation. Any instance of unsatisfactory performance that results in removal of the employee, the contractor shall replace the employee at an equivalent labor rate. Such removal will not entitle the Contractor to reimbursement for travel or time of travel connected with such removal.

(h) The Contractor shall ensure that all employees exiting the task for any reason return all Government issued credentials, such as Common Access Card (CAC), and including any Navy Technician Designation (NTD) letters and all endorsements thereto, to the assigned Officer-in-Charge (OIC).

LABOR AND PER DIEM

The Government will pay to the Contractor as full compensation for services rendered in performance of this contract, labor and overtime rates that do not exceed the limitations in Section B, plus the various direct cost limitations listed in Section B.

(a) Regular Time: A normally scheduled forty (40) hour workweek or a reduced workweek. A normally scheduled forty (40) hour workweek shall consist of five (5) eight (8) hour days per week. A week is a period of seven (7) consecutive days commencing on the first day of the normally scheduled workweek, Monday. A reduced work week shall consist of forty (40) hours less the amount of time off for vacation leave, sick leave, and/or any of the ten (10) holidays, provided however, such time off occurs on a day that the Contractor's employee's normally work. The holidays applicable to this contract are: New Year's Day, Martin Luther King Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas Day.

(b) Overtime is generally defined as work in excess of eight (8) hours in one day and work in excess of forty (40) hours in one week for the regular schedule or work in excess of a reduced work week not accounted for under above. Payment of overtime premium is covered under FAR 52.222-2. All overtime hours must be approved in writing by the COR before any overtime can be utilized by the Contractor.

(c) The Temporary Sea Duty Labor CLIN is only used when the contractor's representative is providing services on a carrier while at sea; it is not used for services provided while the carrier is in port. There is no overtime paid for work while the carrier is at sea. Billing shall be for regular time only. All billing, regardless of total hours actually incurred while on the carrier, shall be 8 hours per day and shall bill only Monday thru Friday with no billing for Saturday or Sunday. Billing shall exclude Saturday and Sunday regardless of any hours incurred Saturday or Sunday.

(d) Subsistence and Lodging for Temporary Duty (TDY) Assignments will be paid to the Contractor on an actual basis up to the maximum amounts listed for each TDY assignment location in accordance with the most recent Joint Travel Regulation allowances and terms of this contract and in accordance with FAR 31.205-46. All TDY must be authorized and/or approved by the COR before TDY can actually occur.

SERVICES FURNISHED BY THE GOVERNMENT

(a) Use of Government communication facilities is authorized for the exchange of messages between Contractor personnel and the Contractor, where and when available and if the Contractor is unable to procure commercial communication services, but the use therefore shall be subject to the regulations of the Representatives of the Government in charge thereof.

(b) Contractor employees will be authorized the use of local Government telephone facilities (except DSN) on a no-charge basis. The authorization shall be limited to official business telephone calls as required in the direct performance of services under this contract. Use of telephones hereunder shall be in accordance with the same local directives as are applicable to Government employees.

(c) Use of DSN capability is not authorized.

EMPLOYMENT OF DEPARTMENT OF DEFENSE PERSONNEL RESTRICTED

In performing this contract, the contractor will not use as a consultant or employ (on either a full or part time basis) any current Department of Defense (DoD) personnel (civilian or military) without the prior approval of the Contracting Officer. Such approval may be given only in circumstances where it is clear that no laws and no DoD or Navy instruction, regulations or policies might possibly be contravened and no appearance of a conflict of interest will result.

SECTION G - CONTRACT ADMINISTRATION DATA

The following have been modified:

**5252.201-9501 DESIGNATION OF CONTRACTING OFFICER'S REPRESENTATIVE (COR)
(NAVAIR)(SEP 2012)**

(a) The Contracting Officer has designated

Name: [REDACTED] b6
Email: [REDACTED] b6
Phone: [REDACTED] b6

Note: In the event of a Government Shutdown/Furlough where the designated COR is not available, urgent travel requests shall be submitted to the Deputy Department Head for approval in accordance with the 5252.232-9509 TRAVEL APPROVAL AND REIMBURSEMENT PROCEDURES (NAVAIR)(OCT 2013).

POC: [REDACTED] b6
6.7 Engineering Technical Services (ETS)
Code 675400
Phone: [REDACTED] b6

As the authorized Contracting Officer's Representative (COR) to perform the following functions, duties, and/or responsibilities:

a. Work cooperatively with members of the acquisition team:
b. If a classified contract, identify contract requirements and changes as they occur to the Contracting Officer's Security Representative (COSR):
c. Review, comment, and report on the contractor's progress and ensure the contractor complies with reporting requirements:
d. Read and understand the DoD Contractor Performance Assessment Reporting System (CPARS) Policy Guide (dated March 2010) and the User Manual for Contractor Performance Assessment Reporting System (CPARS) (dated May 2010) and your role and responsibilities in the CPARS process to include maintaining documentation that supports the CPARS assessments:
e. If a labor hour contract (level of effort) or order, review contractor invoices to ensure that proper labor categories are charged, travel and other items appear consistent with performance, and charges are reasonable for the work performed:
f. Provide an independent government estimate of desired or ordered work:
g. Track funds expended and remaining funds available so as not to overspend on the contract or order:
h. Except for requirements originated by you, accept services and/or deliverables when completed, unless otherwise specified in the contract or order, and certify that the government has accepted all deliverables:
i. Pay particular attention to the timely review of invoices:
j. Obtain refresher training as required by NAVAIRINST 4200.28D or as required by the PCO:
k. Promptly notify and provide recommended corrective action to the contracting officer and your superior of any of the following:
(1) Any violation of or deviation from the technical requirements of the contract or order:
(2) Inefficient or wasteful methods in use by the contractor, including the contractor exceeding the requirements of the order or contract:
(3) Any contractor request for changes to the contract:
(4) Issues that require clarification or resolution:
(5) Inconsistencies between invoiced charges and performance, including the use of improper labor categories:
(6) Instances where funds may be insufficient to complete the contract or order:
(7) Conditions requiring a replacement for you as COR: and
(8) Improper use of government material, equipment, or property.
l. Ensure the contract does not become a vehicle for personal services as described in the FAR Part 37, Service Contracting:

m. Review engineering studies, design, or value engineering proposals submitted by the contractor to determine their feasibility; and
n. When required, review, comment, and report on the annual and final performance reports of the contractor as to compliance with technical instructions, timeliness, and any problems associated with the contract or order.

(b) The effective period of the COR designation is the period of performance of this contract.

(End of Summary of Changes)